



Victor Valley Adult Education Regional Consortium
 Executive Committee Meeting - AGENDA
 Wednesday, July 31, 2024
 10:00 AM
 Victor Valley College:
 Building 55, Conference Room

1. Opening Business

Call to Order

Establish Quorum

Establish Quorum: 4 Members	
Member Name	Attending
Apple Valley Unified School District	
Hesperia Unified School District	
Lucerne Valley Unified School District	
Snowline Joint Unified School District	
Victor Valley College	
Victor Valley Union High School District	

Welcome and Introductions

2. Approval of the minutes:

2.1 May 1, 2024

3. Public Comments – Public comments will be allowed on any topic relevant to the VVAERC. Pursuant to VVAERC Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

4. Informational Items:

4.1 Due Dates:

- Aug 15: Annual Plan for 2024-25 due in NOVA *
- Sep 1: 22/23 and 23/24 Member Expense Report due in NOVA (Q4)
- Sep 1: 24/25 Certification of Allocation Amendment due in NOVA
- Sep 30: 22/23 & 23/24 Member Expense Report certified in NOVA (Q4)
- Sep 30: 24/25 Member Program Year Budget and Work Plan due in NOVA

4.2 VVAERC 2023-24 Data Review

To access written documents being discussed at the executive meeting, or to otherwise participate at executive meetings please contact Director Martha Mendez at martha.mendez@vvc.edu. Notification at least 48 hours prior to the meeting will enable us to make reasonable arrangements to ensure accessibility to the meeting. Public materials are available for public inspection at Victor Valley College 18422 Bear Valley Road, Victorville, CA 92395; Building 64, Adult Education Office or visit our website at: www.vvadulthood.com.

- 4.3 CAEP Three Year Plan: June 20, 2025
- 4.4 Adult Education Compliance Reminder Letter to Superintendents
- 4.5 Member Updates

5. Discussion Items

- 5.1 VVAERC 2024-25 Annual Plan Review
- 5.2 Tentative VVAERC Graduation June 4, 2025 at 3:00 PM
- 5.3 CAEP FY 2024-25 Final Consortium Allocations Memo
- 5.4 Amended Member Allocations based on Final CAEP Allocations

6. Action Items

- 6.1 Vote to Approve the VVAERC 2024-25 CAEP Annual Plan as submitted in NOVA
- 6.2 Vote to Approve the VVAERC 2024-25 Amended Member Allocations based on Final CAEP Allocations:

Option 1	Final Allocation
Hold COLA with Fiscal Agent	\$28,619
VVC Allocation	\$427,821
*VVC + COLA Parked with Fiscal Agent	\$456,440
Members	2024-2025 Allocation
AVUSD	\$ 500,950
HUSD	\$ 838,031
SJUSD	\$ 307,990
*VVC	\$ 456,440
VVUHSD	\$ 522,136
LVUSD	\$ 77,546
	\$ 2,703,093

Option 2				
Allocate 2024-25 COLA in proportion to 2023-24 amount of consortium funding				
COLA	\$	28,619		
Final Allocation	\$	2,703,093		
Agency	*2023-2024 CFAD	% of Allocation	% of COLA Based on % of Allocation	2024-2025 Allocation
AVUSD	\$ 500,950	18.73%	\$ 5,360.56	\$ 506,311
HUSD	\$ 838,031	31.33%	\$ 8,967.60	\$ 846,999
SJUSD	\$ 307,990	11.52%	\$ 3,295.74	\$ 311,286
***VVC	\$ 427,821	16.00%	\$ 4,578.03	\$ 432,399
VVUHSD	\$ 522,136	19.52%	\$ 5,587.27	\$ 527,723
LVUSD	\$ 77,546	2.90%	\$ 829.80	\$ 78,376
	\$ 2,674,474	100%	\$ 28,619.00	\$ 2,703,093

7. 2024-25 Conferences and Training

- September 26-27: CAEP Director’s Event, Sacramento
- October 28-30 : CAEP Summit, Oakland Marriott
- November 21-23: CCAE Southern/ South Coast Section, Palm Springs
- May 1-3: CCAE State Conference, Fresno, CA
- June 9-12: CASAS Summer Institute, Orange County

8. Adjournment

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